

FGSCAA
FESTAC GRAMMAR SCHOOL CLASS OF 1998
ALUMNI ASSOCIATION

CONSTITUTION

Part I - Constitution

Reviewed, Redrafted and Proposed Restatement
Ratified and Adopted on April 25, 2026

Standalone reprint extracted from the ratified 25 April 2026 Constitution & Bylaws instrument.

PREAMBLE

We, the members of the Festac Grammar School Class of 1998 Alumni Association, in order to foster unity, promote mutual welfare, support our alma mater, and establish enduring governance for ourselves and future generations, do ordain and establish this Constitution.

ARTICLE I: NAME AND SEAL

Section 1. Name

The name of this Association shall be FESTAC GRAMMAR SCHOOL CLASS OF 1998 ALUMNI ASSOCIATION (FGSCAA).

Section 2. Seal

The Association shall have a common seal which shall be in the custody of the General Secretary and Treasurer jointly. The seal shall be affixed to official documents only upon authorization by the President or Board of Directors.

ARTICLE II: OBJECTIVES

Section 1. Purposes

The Association exists first and foremost for Festac Grammar School and her students. Alumni welfare flows from our collective investment in the institution that formed us.

The objectives of this Association are:

(a) To advance Festac Grammar School as a center of educational excellence

- Endow scholarships, prizes, and bursaries for deserving students;
- Fund infrastructure, equipment, and learning resources;
- Support teacher training, welfare, and professional development;
- Establish and maintain legacy projects that endure beyond individual tenure;
- Advocate for the school's interests with government, regulators, and community

stakeholders.

(b) To cultivate responsible citizenship and leadership among students

- Mentor students in academic, career, and life choices;
- Sponsor leadership programs, debates, sports, and cultural activities;
- Create pathways from secondary education to tertiary opportunity and

meaningful employment;

- Instill values of service, integrity, and community responsibility.

(c) To strengthen the Festac community we serve

- Partner with local organizations on education, health, and economic

empowerment initiatives;

- Respond to community crises and developmental needs;
- Model alumni engagement for other schools and generations.

(d) To foster unity and mutual support among members

- Maintain connection, friendship, and professional networks among the Class of

1998;

- Provide emergency assistance and welfare support to members in genuine

distress;

- Celebrate member achievements and life milestones;

- Facilitate career and business development through networking and mentorship.

(e) To sustain the Association as a permanent institution

- Build endowment and financial reserves for long-term impact;
- Recruit and develop successive generations of leadership;
- Document and transmit institutional memory;
- Collaborate with sister alumni associations for collective advancement.

ARTICLE III: MEMBERSHIP

Section 1. Classes of Membership

- (a) Active Membership: Open to all persons who graduated from Festac

Grammar School in 1998, are of good moral character as determined by the Board upon application review and pay annual dues as prescribed.

- (b) Honorary Membership: Conferred by Board resolution on individuals who

have rendered distinguished service to the Association or Festac Grammar School. Honorary members shall not vote or hold office.

Section 2. Application Procedure

- (a) Application shall be submitted to the General Secretary on prescribed forms

with:

- Full name and contact information;
- Proof of graduation from Festac Grammar School (1998);
- Two references from active members;
- Application fee as determined by Board.

- (b) The Board shall approve or reject applications within 60 days. Approval

requires verification of credentials and good character.

- (c) Upon approval, new members shall be inducted at the next General Meeting

or by electronic communication if meeting is not imminent.

Section 3. Rights of Active Members

Active members in good standing shall have the right to:

- Attend and participate in all General Meetings;
- Vote in elections and on matters submitted to membership;
- Hold office subject to eligibility requirements;
- Access member benefits, directories, and services;
- Receive official publications and notices.

Section 4. Duties of Members

- (a) Pay annual dues and special assessments as approved;
- (b) Attend meetings regularly;
- (c) Support Association objectives and activities;
- (d) Maintain good standing and uphold Constitution.

Section 5. Resignation and Removal

- (a) Any member may resign by written notice to the General Secretary.

Resignation does not relieve obligation for dues or indebtedness incurred prior to resignation.

- (b) Resignation is effective upon approval by the Board.
- (c) Members may be suspended or expelled for cause as provided in Article XI.

ARTICLE IV: MEETINGS OF MEMBERS

Section 1. General Meetings

There shall be twelve (12) General Meetings in each financial year (July 1 – June 30):

- Six (6) Virtual General Meetings – held in July, September, November, January,

March, May

- Six (6) Physical General Meetings – held in August, October, December,

February, April, June

Section 2. Schedule

Month	Type	Details
July	Virtual	Zoom/Google Meet; date determined by President
August	Physical	Last Saturday; Lagos venue; diaspora joins virtually
September	Virtual	Zoom/Google Meet
October	Physical	Last Saturday; Lagos venue; diaspora joins virtually
November	Virtual	Zoom/Google Meet
December	Physical	Last Saturday; Lagos venue; diaspora joins virtually
January	Virtual	Zoom/Google Meet
February	Physical	Last Saturday; Lagos venue; diaspora joins virtually
March	Virtual	Zoom/Google Meet
April	Physical	Last Saturday; Lagos venue; diaspora joins virtually
May	Virtual	Zoom/Google Meet
June	Physical - Annual General Meeting	Last Saturday; elections in even-numbered years; full business

Section 3. Physical Meetings

- (a) Held on last Saturday of designated month.
- (b) Lagos-based members attend in person.
- (c) Non-resident members (diaspora and non-Lagos) join virtually.
- (d) Hybrid format ensures full participation regardless of location.

Section 4. Virtual Meetings

- (a) Held in month preceding physical meeting.
- (b) Conducted via Zoom or Google Meet.
- (c) Date determined by President with General Secretary coordination.
- (d) All members may attend; no distinction based on location.

Section 5. Annual General Meeting

- (a) The June Physical General Meeting shall be the Annual General Meeting.
- (b) Purposes: Receive annual reports; approve budget; conduct elections in even-

numbered years; transact other business.

- (c) Notice: Written or electronic notice at least 15 days before meeting.

Section 6. Special Meetings

- (a) May be called by:

- President;
- Majority of Board of Directors;
- Written request of one-quarter of paid-up members.
- (b) Notice: At least 10 days; specify purpose(s).

Section 7. Quorum

- (a) Physical meetings: One-third of paid-up members physically present or 20 members, whichever is less.
- (b) Virtual meetings: One-third of paid-up members logged in or 20 members, whichever is less.
- (c) Hybrid meetings: Combined physical and virtual presence; same threshold.
- (d) No fewer than 15 members shall constitute quorum for any duly called meeting.

Section 8. Voting

- (a) Each active member in good standing has one vote.
- (b) No proxy voting.
- (c) Elections by secret ballot or secure electronic voting.
- (d) Majority of votes cast decides, unless Constitution specifies otherwise.

Section 9. Conduct

- (a) President presides, or Vice President, or senior officer present.
- (b) General Secretary records minutes.
- (c) Robert's Rules of Order governs where not inconsistent with this Constitution.

ARTICLE V: FINANCE

Section 1. Fiscal Year

July 1 to June 30.

Section 2. Dues and Assessments

- (a) Annual dues determined by Board with approval by majority vote at Annual General Meeting.
- (b) Special assessments require two-thirds vote of members present at duly called meeting.
- (c) Dues payable annually or in installments as Board prescribes.
- (d) Annual dues shall be paid by members not later than 90 days after the financial year begin July 1.

Section 3. Budget

- (a) President proposes annual budget for approval at Annual General Meeting.
- (b) No expenditure shall exceed approved budget without Board authorization.
- (c) Budget shall include all anticipated income and expenditures.

Section 4. Financial Management

- (a) All funds deposited in Association name at approved financial institutions.
- (b) Expenditures authorized by Board or delegated to Executive Committee.
- (c) Financial Secretary maintains records; Treasurer maintains custody.
- (d) Separation of duties: Financial Secretary records; Treasurer disburses.

Section 5. Audit

- (a) Annual audit by independent auditor appointed by Board.
- (b) Audit report presented at Annual General Meeting.
- (c) Members may inspect financial records upon reasonable notice to Treasurer.

ARTICLE VI: TRUSTEES

Section 1. Establishment and Number

Board of Trustees: 4 to 10 members elected by two-thirds vote of General Membership.

Section 2. Election and Term

- (a) Elected at Annual General Meeting as needed to maintain minimum numbers.
- (b) Renewable 3-year terms, subject to confirmation by majority vote at Annual

General Meeting following each term.

Section 3. Powers and Duties

- (a) Hold all real and personal property in trust for Association.
- (b) Ensure compliance with Corporate Affairs Commission and regulatory

requirements.

- (c) Execute deeds, mortgages, and legal instruments as authorized.
- (d) Serve as ex-officio, non-voting members of Board of Directors, with voice in

deliberations but no vote on operational matters, except as provided in Article VIII for vacancy appointments and constitutional interpretation.

Section 4. Removal

- (a) By two-thirds vote of General Membership for cause.
- (b) By unanimous vote of remaining Trustees for gross misconduct, neglect, or

incapacity.

ARTICLE VII: BOARD OF DIRECTORS

Section 1. Composition

- (a) Voting Members:
 - All elected officers of Executive Committee;
 - Appointed chairs of standing committees who are also Directors.
- (b) Non-Voting Members:
 - All elected Trustees (ex-officio).

Section 2. Powers and Authority

The Board shall:

- Execute policies approved by membership;
- Authorize expenditures within approved budget;
- Oversee and guide Executive Committee;
- Appoint and remove committee chairs;
- Fill vacancies as provided herein;
- Interpret Constitution between meetings;
- Call special meetings of membership;
- Propose constitutional amendments.

Section 3. Meetings

- (a) Regular meetings: Quarterly and upon call of President or majority of voting members.

- (b) Special meetings: 48 hours notice; specify purpose.
- (c) Quorum: Majority of voting members.
- (d) Minutes recorded by General Secretary; approved at next meeting.

Section 4. Action Without Meeting

Board may act by unanimous written consent of all voting members, documented in minutes.

ARTICLE VIII: EXECUTIVE COMMITTEE

Section 1. Composition

Eight (8) elected officers:

- President;
- Vice President;
- General Secretary;
- Assistant General Secretary (diaspora member mandatory);
- Financial Secretary;
- Treasurer;
- Public Relations Officer;
- Provost.

Section 2. Eligibility and Qualifications

- (a) Active member in good standing for minimum 2 consecutive years.
- (b) Financially current; not under disciplinary suspension.
- (c) Position-specific qualifications in Article VIII-A.

Section 3. Term and Tenure

- (a) Two-year terms: July 1 to June 30.
- (b) No more than two consecutive terms in same office.
- (c) Terms extended only if no successor elected; Board declares emergency.

Section 4. Duties

Detailed in Article VIII-A.

Section 5. Elections

- (a) Biennially in May of even-numbered years.
- (b) Nomination by petition of 10 members or self-nomination with 5 member endorsements.
- (c) Notice of election: 30 days; include candidate statements.
- (d) Voting: Secret ballot; electronic or physical.
- (e) Plurality elects.
- (f) Unopposed candidates declared elected by acclamation, subject to ratification.

Section 6. Vacancies

- (a) President vacancy: Vice President succeeds for remainder of term.
- (b) Other vacancies: President nominates; Board confirms.
- (c) No President to nominate: Vice President-elect serves as Acting President solely to nominate candidates for vacant positions, subject to Board confirmation.

Section 7. Removal

Officers may be removed by two-thirds vote of Board for gross misconduct, neglect of duty, or incapacity, with right of appeal to General Membership.

Section 8. Emergency Succession

If elections fail to produce sufficient candidates for majority of Executive Committee positions, Board may convene emergency procedures: deadline extension, partial election with vacancy appointment, or temporary Board stewardship pending member ratification.

ADOPTION STATUS

This Constitution forms Part I of the Constitution & Bylaws instrument ratified and adopted on 25 April 2026. The accompanying Bylaws are issued as a separate reprint for operational reference.